

Use of Facilities – Capacities, Fees and Deposits for up to 4 hours use

Member includes church members and affiliated groups.

Note: These costs are subject to change without advanced notice.

SPACE - Capacities	FEE*#	DEPOSIT**
Chapel Capacity: 27	member \$50 (custodian) others \$150 + \$50 (custodian)	member \$10 if key is provided others \$300
Choir Room Capacity: 41 w chairs 78 w/o chairs	member \$0 (custodian) others \$150 + \$50 (custodian)	member \$10 if key is provided others \$300
Class Rooms 200 (3 rd grade) Capacity: 37 w tables & chairs 203 (2 nd grade) Capacity: 16 w tables & chairs 204 (1 st grade) Capacity: 26 w tables & chairs 208 (4 th & 5 th grades) Capacity: 39 w tables & chairs 405 (older youth, left side) Capacity: 44 w tables & chairs 88 w/o tables & chairs 408 (older youth, right side) Capacity: 34 w tables & chairs 68 w/o tables & chairs	member \$0 others \$30	member \$10 if key is provided others \$300
Conference Room (Office) Capacity - 20	member \$0 others \$45	member \$10 if key is provided others \$300
Jubilee Hall + kitchen Capacity: 245	all \$200 + \$50 (custodian)	member \$10 if key is provided others \$300
Kitchen only	all \$100 + \$50 (custodian)	member \$10 if key is provided others \$300
Library Capacity: 23	member \$0 others \$30	member \$10 if key is provided others \$300
Martha Manahan Rm + kitchenette Capacity: w tables & chairs - 25 w/o chairs - 50	member \$0 others \$55	member \$10 if key is provided others \$300
New Life in Christ Room TV not included Capacity: w tables & chairs- 87 w/o table & chairs - 174	member \$0 others \$50	member \$10 if key is provided others \$300
Sanctuary Capacity: 515	member \$50 (custodian) + \$60 (sound tech. if used) others \$250 + \$60 (custodian) + \$60 (sound tech. if used)	member \$10 if key is provided others \$300
Susanna Wesley Room Capacity - 45	member \$0 others \$45	member \$10 if key is provided others \$300
Youth House – First/Second Levels Capacity: 28/38	member \$0 others \$100 + \$50 (custodian)	member \$10 if key is provided others \$300

* Fee may be reduced or waived by the Lead Pastor.

Fees for reoccurring events – Facility fee as listed are for first use. Fees for each subsequent is 75% of first use fee with a maximum yearly fee not to exceed 34 times the first use fee. (Discounts do not apply for custodian, sound tech, or any special person needed.)

** Deposits are totally or partially refundable following inspection of used space and key return.

Note: Fees for spaces provided rarely to for-profit users shall be determined by the Board of Trustees, or in case of an emergency, by the Trustee Chair – Deposit of \$300 required.