

COMMUNICATION FORUMS

office reserves right to edit

BULLETIN ANNOUNCEMENT

- Due by Tuesday, 3pm, to church office.
- Current events, no more than two weeks out.
- Submission may be 75 words or less.

NARTHEX SLIDESHOW

- Due by Tuesday, 3pm, to church office.
- Current and future events.
- Submissions are to be brief; 12-14 second slide.

WEEKLY E-HERALD

- Due by Tuesday, 3pm, to church office.
- Published to all members/constituents on Thursdays.
- Current events/news/sign-ups for this coming weekend/week in our church and ministries, ONLY.
- Submission may be 50 words or less.

HERALD monthly newsletter.

- Due by fifth of each month to church office.
- Dual issues Dec-Jan and Jun-Jul.
- For events up to two months out.
- Submit complete article.

WEBSITE and FACEBOOK

- Website is appropriate for events of any timing.
- WUMC Facebook is best used for shorter-timed updates.
 - Preschool Facebook option available:
 - Email copy-ready ad to crossroadspreschool@wumcmd.org.